

Please fill out this form if you are requesting organic certification of livestock slaughter stock (beef, sheep, etc.) and dairy stock. Poultry producers should use the Organic Poultry Plan Questionnaire. A separate organic Farm Plan Questionnaire must be filled out if you are growing your own feed or other organic crops for sale. Use additional sheets if necessary. Attachments required with questionnaire: Directions to your farm; farm map showing all fields, pasture areas and buildings; water test of primary source of drinking water; and Pasture History Sheets.

Attach Livestock Pasture History sheets for new areas or changes in pastures, and applicable test results.

Please fill in white fields. Grey fields will be filled in by the assessor during the audit.

SECTION 1: General Information				C / NC	ASSESSOR'S COMMENT
Name	Operation name	Type of livestock operation			
Address		Nearest town			
Phone	Fax	E-mail			
		VAT number			
How many years have you raised livestock?		How many years have you raised livestock organically?			
What are your sources of organic livestock information/consultation?					
Why do you raise livestock organically?					
Year first certified					
Do you understand current organic standards? <input type="checkbox"/> yes <input type="checkbox"/> no					
If you have been previously certified please give:					
Expiry date	Standard	Certifier			
List type of animal products requested for certification:					

What is the total area of the farm(s) ? ____ha			
What is the area that you wish to be certified organic (or in conversion)? ____ ha			
Are you intending to export your organic production? <input type="checkbox"/> yes <input type="checkbox"/> no			
Have you ever been denied certification? <input type="checkbox"/> yes <input type="checkbox"/> no	If yes, describe the circumstances:		

SECTION 2: Organic Livestock Operation Profile

List animals requested for organic certification (O), in transition (T) and conventional (C):

Livestock Type	No. Females			No. Males			Castrated Males			No. Young Stock			ASSESSOR'S COMMENT
	O	t	c	O	t	c	O	t	c	O	t	c	
Beef													
Dairy													
Sheep													
Goats													
Poultry													
Horses													
Game (specify)													
Other													

SECTION 3: Source of Animals

<i>Organic standards require that all organic slaughter stock be sourced from certified sources unless breeding stock was purchased prior to the last third of the gestation period. Dairy stock may be from conventional sources or transitioned to organic production, following criteria set by IFOAM Standards.</i>						c / NC	ASSESSOR'S COMMENT
Do you raise all slaughter animals on farm? <input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> N/A							
Do you raise dairy replacement animals on farm? <input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> N/A							
Do you purchase any livestock? <input type="checkbox"/> yes <input type="checkbox"/> no							
If yes, give specific information on purchased livestock:							
TYPE OF LIVESTOCK PURCHASED	IDENTIFICATION NO./ NAME	DATE OF PURCHASE	CALVING DATE	PURCHASE SOURCE	CERTIFIED BY WHAT AGENCY?		

Describe your breeding programme:							

SECTION 4: Livestock Feed and Feed Supplements

Organic standards require that certified organic livestock be fed 100% certified organic feed whenever possible (see standards for exceptions). Feed supplements should not contain non-organic protein sources or prohibited materials. Please save labels for the organic inspector.				C / NC	ASSESSOR'S COMMENT
A. FEED: Feed ration table:					
Livestock Type	Ration Ingredient	Percent %	Organic status, Organic (O), Transitional (T), Conventional (C)		

<p>Do you raise any feed or cultivated pasture on your farm? <input type="checkbox"/> yes <input type="checkbox"/> no <i>If yes, please complete application form Horticulture, Crops, Fodder, Veld and cultivated Pasture.</i></p> <p>Describe purchased feed:</p>				
TYPE AND QUANTITY OF PURCHASED FEED	SOURCE(S) + PRODUCTION DESCRIPTIONS	CERTIFIED BY WHAT AGENCY?		
<p>Do you keep animals without access to pasture? <input type="checkbox"/> yes <input type="checkbox"/> no</p> <p>If yes, please describe, stating area and times:</p> <p>Do you process feed (mix, grind, roast, extrude, etc.) on-farm? <input type="checkbox"/> yes <input type="checkbox"/> no (in case ingredients are chemically altered please fill in processing form)</p> <p>If yes, is the equipment also used to process conventional products? <input type="checkbox"/> yes <input type="checkbox"/> no</p> <p>If yes, how is equipment cleaned prior to processing organic feed to prevent contamination?</p> <p>Please describe your livestock nutrition and rangeland management programme, also stating your emergency feed supplies, on a separate sheet of paper.</p>				
<p>B. FEED SUPPLEMENTS AND ADDITIVES: <input type="checkbox"/> No supplements used</p> <p>List all feed supplements and additives, including silage inoculants, preservatives, etc.:</p>				
FEED SUPPLEMENT/ ADDITIVE	SOURCE/BRAND	REASON FOR USE		

C. FEED STORAGE:					
State your feed storage locations:					
STORAGE ID#	TYPE OF FEED STORED	TYPE OF STORAGE	ORGANIC (O), TRANSITIONAL (T), CONVENTIONAL (C).		
<p>How do you control rodents and other pests in organic feed storage areas?</p> <p><input type="checkbox"/> No pest problems</p>					

SECTION 5: Water

Water used for organic livestock must be readily accessible. Water tests for coliform bacteria, nitrates and/or known contaminates may be required.	C / NC	ASSESSOR'S COMMENT
<p>What are your sources of water for livestock use?</p> <p>Please attach your last chemical and biological water test.</p> <p>If you use additives in the water, list them and state reason for use: <input type="checkbox"/> N/A</p> <p>Describe any water contamination problems in your region: <input type="checkbox"/> No contamination problems</p> <p>If livestock have access to a river, vlei, or dam, how do you prevent bank erosion? <input type="checkbox"/> No access</p>		

SECTION 6: Housing

<i>Organic standards require that livestock living conditions provide reasonable freedom of movement, lack of crowding, proper sanitation, fresh air, sunshine, appropriate shelter and adequate bedding.</i>				C / NC	ASSESSOR'S COMMENT
Livestock type					
Type of housing					
Size					
No. / unit					
Bedding material					
Cleaning Frequency					
Cleaning method					
Cleaning products					
Sources of light					
Size of outdoor area					
Hours of outdoor access					

SECTION 7: Health Management

<i>Organic standards require a proactive health management program to prevent health problems and potential use of prohibited materials. Records must be kept of all treatments.</i>				C / NC	ASSESSOR'S COMMENT
Identify the general components of your animal health management program (please mark where applicable):					
Livestock type					
Type of breed					
Selective breeding					
Isolation of diseased animals					
Vaccinations					
Sanitation					
Pasture rotation					
Nutritional supplements					
Probiotics					
Others					

List health or disease problems in the last 12 months, including vaccinations given or planned:				C / NC	ASSESSOR'S COMMENT
Livestock type:					
HEALTH PROBLEM/ DISEASE	METHOD OF ANIMAL ID	PREVENTION AND MANAGEMENT PRACTICES	PRODUCT(S) USED		
Livestock type:					
HEALTH PROBLEM/ DISEASE	METHOD OF ANIMAL ID	PREVENTION AND MANAGEMENT PRACTICES	PRODUCT(S) USED		
Livestock type:					
HEALTH PROBLEM/ DISEASE	METHOD OF ANIMAL ID	PREVENTION AND MANAGEMENT PRACTICES	PRODUCT(S) USED		
<p>If you use hormones, list in table above: <input type="checkbox"/> Not used</p> <p>If you use antibiotics, list in table above. <input type="checkbox"/> Not used</p> <p>If you use parasiticides, list in table above. <input type="checkbox"/> Not used</p> <p>If you use vaccinations, list in table above. <input type="checkbox"/> Not used</p> <p>Name and phone number of your veterinarian:</p>					
<p>FLY CONTROL: <input type="checkbox"/> Not a problem</p> <p>If flies are a problem, what do you do to prevent or control them?</p>					

<p>PARASITE CONTROL: <input type="checkbox"/> Not a problem</p> <p>If internal or external parasites are a problem, how do you prevent or control them?</p>		
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<p>PREDATOR CONTROL: <input type="checkbox"/> Not a problem</p> <p>If predators are a problem, how do you prevent or control conflict?</p>	C / NC	ASSESSOR'S COMMENT
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<p>Has your farm been subject to any national programmes for eradication of pests? (e.g., locusts, blackfly, quelea)</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No Which years? _____</p>		
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<p>SURGICAL PRACTICES:</p> <p><i>Organic standards may limit some surgical practices.</i></p>			C / NC	ASSESSOR'S COMMENT
<p>Describe surgical practices you use:</p> <p><input type="checkbox"/> Not used</p>				
Practice	Reason	Age		
Castration				
Dehorning				
Tail docking				
Identification marking				
Other:				

<p>Are electric prods or immobilisers used during animal handling?</p> <p><input type="checkbox"/> yes <input type="checkbox"/> no</p>		
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SECTION 8: Manure Management

Organic standards require manure to be free of contaminants and be spread on fields when the soil is warm and biologically active. Composting manure is preferable. (If applicable)	C / NC	ASSESSOR'S COMMENT
<p>If manure from your livestock is used on your fields, describe how it is used:</p> <p>Hectares of land available for manure application:</p> <p>List ingredients/additives (example: bedding, barn lime, inoculants, preservatives)</p> <p>Describe your composting method(s): <input type="checkbox"/> Composting not used</p> <p>Estimated quantity of manure generated per year: _____ tons</p>		

SECTION 9: Milk Handling

Organic standards require that milk handling procedures meet regulatory requirements for sanitation. Somatic cell and bacteria count averages must meet certification agency requirements.

	C / NC	ASSESSOR'S COMMENT
<p>What type of milk handling system do you use: <input type="checkbox"/> We are not a dairy operation</p> <p>Is your dairy registered? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Describe cleaning cycle for milking equipment (water temperature, number of rinses, etc.): _____</p> <p>Name of cleaning products used:</p> <p>Please provide last six somatic cell count test results</p>		

List products used to clean animals: <input type="checkbox"/> None used							
How many animals do you currently milk?							
Report production for the last six milkings:							
DATE	KGS PRODUCED	DATE	KGS PRODUCED	DATE	KGS PRODUCED		

SECTION 10: Veld Management

Please attach farm map. Mark any fields/camps in conversion or conventional.

	C / NC	ASSESSOR'S COMMENT
Do you grow arable crops/vegetable? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes: <input type="checkbox"/> Organic <input type="checkbox"/> Conventional If organic, please mark fields and submit CROPS assessment form If conventional, please mark fields and bufferzones		
What are your soil types?		
What are your soil/nutrient deficiencies? <i>Attach copies of test results if available.</i> <input type="checkbox"/> No deficiencies		
Please describe your grazing management:		

	C/NC	ASSESSOR'S COMMENT
Are all fields/camps requested for certification located at the main farm address listed above? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Is the land used for grazing owned and/or rented?		

Do you rent out or have you rented out any of your land to third parties?		
Do you have any planted or irrigated pastures? <input type="checkbox"/> Yes <input type="checkbox"/> No NOA may request you to complete a CROPS Assessment Form If yes, please specify sowing date, species, water source and management:		
Do you produce hay or straw on organic land? <input type="checkbox"/> Yes <input type="checkbox"/> No NOA may request you to complete a CROPS Assessment Form If yes, please list quantities estimated, machinery used, storage area and intended use		

Organic standards require that all inputs shall be approved, whether brought onto the farm, or made on the farm. List all inputs, including seeds, manure, bio-controls, inoculants, fertilizers, chemicals, other plant and /or animal matter, etc.

Input	Source	Does it have an organic certificate?	C / NC	ASSESSOR'S COMMENT

	C / NC	ASSESSOR'S COMMENT
Do you have a problem with bush encroachment? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please describe management:		
Do you have any plants that you consider as weeds or noxious plants? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please describe management:		
Do you have a problem with pests? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please describe management:		
Do you clear any of your veld for firebreaks, electric fencing or other purposes? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please describe in detail:		

What is your strategy for areas with concentrated manure?		

	C / NC	ASSESSOR'S COMMENT
<p>SOIL EROSION:</p> <p>What soil erosion problems do you experience?</p> <p>If yes, how do you prevent and counteract soil erosion?</p>		

	C / NC	ASSESSOR'S COMMENT
<p>ADJOINING LAND USE:</p> <p>Organic standards require that organic production areas be protected from contamination from prohibited substances (e.g. herbicides, arboricides).</p>		
<p>Is there a risk for contamination from neighbouring land where prohibited substances are used?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, describe how you prevent contamination:</p>		

SECTION 10: Handling for Slaughter

<p><i>Organic standards require that humane methods of handling be used for loading, unloading, holding and slaughter. Slaughter facilities must be certified for processing.</i></p>	<p>C / NC</p>	<p>ASSESSOR'S COMMENT</p>
<p><input type="checkbox"/> We don't slaughter</p> <p>If you slaughter your livestock, describe slaughter procedures</p> <p>Please describe meat processing procedures (NOA will inform you if a processing form has to be completed):</p> <p>Name, address, and phone number of facility where your animals are slaughtered:</p> <p>Contact person:</p> <p>Is the facility certified organic? <input type="checkbox"/> yes <input type="checkbox"/> no</p> <p>How are animals loaded and transported?</p> <p>How long does transportation take?</p> <p>Are animals provided with food in transit? <input type="checkbox"/> yes <input type="checkbox"/> no Are animals provided with water in transit? <input type="checkbox"/> yes <input type="checkbox"/> no</p> <p>Where are animals kept after delivery to slaughter facility but before slaughter?</p> <p>Are organic animals kept separate from non-organic animals? <input type="checkbox"/> yes <input type="checkbox"/> no</p>		

SECTION 11: Animal Identification

<i>Organic standards require individual identification of large animals and "lot" identification of small animals.</i>	C / NC	ASSESSOR'S COMMENT
<p>Describe your identification system:</p> <p>If animals are treated with prohibited materials, how are they identified and/or segregated?</p>		

SECTION 12: Record keeping

<i>Organic standards require detailed documentation. Please have your records available for review by the inspector.</i>				C / NC	ASSESSOR'S COMMENT
Type of record	Please check	Type of record	Please check		
Purchase records		Feed/supplements			
Breeding records		Feed labels			
Health records		Somatic cell/plate count			
Grazing chart					
Transport records		Slaughter records			
Water test		Sales records			
Other:					

SECTION 13: Marketing

How do you market your products (please list outlets):

Do you use the seal of the certification agency on organic product labels?

yes no

(Attach examples of all organic product labels.)

SECTION 14: Affirmation

I affirm that all statements made in this application are true and correct. No prohibited products have been applied to any of the organically managed pasture/veld areas for the last three years, nor to any animals I plan to sell as organic.

I understand that my operation may be subject to unannounced inspection and/or sampling for residues at any time. **I will provide right of access at any time to all appropriate facilities including those dealing with non-organic products. I will provide documentation and/or additional information that is requested.**

I agree to follow NOA's organic standards.

Signature of Operator _____ Date _____


I have attached the following additional documents:

The following records are required before the assessment:

- Maps of the operation (including pasture/rotational grazing areas and showing adjoining land use and identification) (For first Assessment, thereafter only if changes occur)
- Directions to farm/ranch (For first Assessment)
- Documentation of purchased animals / cattle movement notice register
- Milk production records
- Sales records
- Treatment register
- Somatic cell/plate count (only if raw milk is sold)
- Water test, (if applicable)
- Cultivated pasture application form (if applicable)
- Description of your disease and parasite management programme
- Description of your breeding programme
- Description of your livestock nutrition and rangeland management programme

The following records are required at the assessment:

- Organic product labels for your products
- Feed labels
- Breeding records kept for female animals brought-in which are either with calf or gave birth on the farm in the next 12 months
- Purchased feed/feed supplements
- feed in storage

 <p>Namibian Organic Association</p>	<p>Application for NOA PGS Assessment: Livestock and Veld</p>	<p>Page 18/18 Issue date Version 5: 21/07/20</p>
<p>Namibian Organic Association Participatory Guarantee System Tel: + 264 61 248345 Fax + 264 61 248344 P.O. Box 245, Windhoek, Namibia, www.noa.org.na, info@noa.org.na</p>		

Send the completed form together with relevant attachments to: NOA, PO Box 1504, Okahandja, Namibia, or info@noa.org.na or fax to 061 248 344.

Please contact us with any queries or complaints. They will be dealt with confidentially, and you will be informed of the result as soon as we have been able to consider them.